

CLEAN AIR COUNCIL

Job Opportunity: Temporary Staff Attorney, Part Time

Schedule Type: TEMPORARY PART TIME - 4 months

Location: Clean Air Council (Philadelphia) 135 S. 19th street, Suite 300, Philadelphia, PA 19103.

Application Deadline: Position available immediately and will be closed when filled.

About the Council

Clean Air Council is a member- supported, non-profit environmental organization dedicated to protecting everyone's right to breathe clean air. The Council works through public education, community advocacy, and government oversight to ensure enforcement of environmental laws. The Council operates a year round door-to-door canvass to educate the public about Council activities and to recruit new members. The Canvass Director will work under and report to the Executive Director.

Position Description

The Temporary Staff Attorney's specific legal responsibilities include: participating in all aspects of Council litigation, including discovery, motions practice, trial preparation, and trial support; drafting comments on proposed policy, regulations, and environmental permits; engaging directly with regulatory agencies, other attorneys, Council members, and the public; conducting legal research; and attending meetings with the legal team, the rest of the staff, and other stakeholders as needed. The Temporary Staff Attorney's other responsibilities include: supporting the outreach staff in developing educational materials and assisting in answering community questions.

Education and Experience

J.D. required. Strong writing and research skills and ability to work with short deadlines required. Experience with civil litigation and environmental permitting preferred.

Hours and Duration

This is a 4 month position and will begin as soon as a suitable candidate is available. The staff attorney will be expected to work approximately 20 hours a week, but to be flexible based on the needs of the legal team.

Salary: Commensurate with experience.

How to Apply:

Interested applicants should send cover letter and resume to Joseph Minott, Executive Director and Chief Counsel at joe_minott@cleanair.org. Please cc: John Lee jlee@cleanair.org and use the subject line: "Temporary Staff Attorney Application_LAST NAME." **Please submit all documents as PDFs file(s) formatted: "Lastname_Firstname_Filename" (e.g. Smith_Jon_Resume).**