

# CLEAN AIR COUNCIL

## **Seasonal Cobbs Creek Stewardship Coordinator**

**Location:** Philadelphia, PA

**Reports to:** Transportation Project Manager

**Schedule:** Part Time\*

**Subject Areas:** Environment, Equitable Access to Green Space, Park Stewardship

\*This is a field position that requires being outdoors to lead recreation and stewardship activities. Clean Air Council also has Center City office space available for in-person meetings.

**The Council is an equal opportunity employer and has a strongly held belief in the importance of having a diverse workforce. Clean Air Council strongly encourages people of color, women, LGBT individuals, and those with disabilities to apply.**

### **About Clean Air Council:**

Clean Air Council is a member-supported environmental organization serving the Mid-Atlantic Region. Founded in 1967, the Council is dedicated to protecting and defending everyone's right to a healthy environment. The Council works through a broad array of related sustainability and public health initiatives, using public education, community action, government oversight, and enforcement of environmental laws.

**General Job Description:** The position will advance the goals of equitable access to green space and build volunteer stewardship capacity in Cobbs Creek Park, Philadelphia, PA. The position will engage residents through community-inspired programming throughout Cobbs Creek Park, leading to increased use of the park and trails.

For the position of Seasonal Cobbs Creek Stewardship Coordinator, the Council seeks a self-starting individual with vision, initiative, and demonstrated commitment to environmental protection and passion for growing equitable access to green space. This position is a member of the Council's transportation program and will work on a variety of projects collaboratively within the team.

### **Responsibilities:**

- Support stewardship efforts in Cobbs Creek Park.
  - Help maintain Cobbs Creek Park's green space to ensure trails are safe and inviting, including by participating in existing stewardship activities and helping to organize discrete events.
  - Support creative greening strategies inside the park and along the trail.
  - Recruit larger participation numbers in volunteer stewardship efforts.
  - Assist in planning and executing stewardship activities such as tree plantings, walks, and work days.
- Serve as an "ambassador" to promote Cobbs Creek's green space. Connect with residents and meet park and trail users where they are by maintaining a consistent presence in the park.
- Support Council staff by joining and identifying relevant Cobbs Creek events, workshops, and activations.
- Work with Council staff to capture and elevate stories and experiences of Cobbs Creek trail users enjoying the park and trail, and participating in stewardship activities.
- Coordinate with other Cobbs Creek Park and trail stewards.

**Core Competencies, Knowledge, Skills and Abilities:**

- Knowledge of Cobbs Creek Park and the surrounding region's trail & transit connections.
- Comfortable with moderate physical labor in outdoor seasonal weather conditions.
- Works well in a team.
- Able to prioritize multiple tasks.
- Creativity in use of resources.
- Quick to learn new subject matter.
- Strong organizing and oral communication skills.
- Commitment to sustainability and the environment.
- Ability to work a flexible schedule that would include weekend and evening hours for the purpose of attending community events and working with residents on stewardship efforts.
- Knowledge or familiarity with the natural environment including plants, trees, and wildlife. (not required)
- Resident of West/Southwest Philadelphia or directly adjacent municipalities in Delaware County. (not required)
- Experience with in-person engagement. (not required)
- Drivers license. (not required)

**Salary:** This position is part time and pays \$20/hr 18 hours/week for 6 months.

**Benefits:**

- 401k matching 4%
- Septa Key Advantage, covered 100% and RideEco pre-tax transit
- Full time staff at Clean Air Council receive 2 personal days, up to 21 earned vacation days, and 8 paid holidays annually. Part time staff will receive a prorated equivalent to this time off

Application Instructions: Interested candidates should send a letter of interest with a resume to [ccsc@cleanair.org](mailto:ccsc@cleanair.org) (please include "Cobbs Creek Stewardship Coordinator" in the email subject line). Applications will be accepted until the position is filled.